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TECHNICAL RECOMMENDATIONS

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Technical recommendations of the Building Research Institute are voluntary documents including:

- products or sets of products not subject to requirements of the Act on construction products (Journal of Laws No 92/2004, item 881, as amended)
- repeatable technical solutions
- scope, conditions and principles of application of construction products.

Technical Recommendations of the Building Research Institute issued for products or sets of

products not subject to the requirements of the Act on construction products constitute technical specifications allowing for assessment of conformity and issuing of technical certificates by the Manufacturer (or possibly declarations of conformity), confirming technical and performance properties of the products (sets of products) covered by them.

Technical Recommendations of the Building Research Institute set out the scope, conditions and principles of application of products and sets of construction product, taking into account the principles of technical knowledge and good building practice, as well as national regulations.

Technical Recommendations of the Building Research Institute are issued for repeatable technical solutions confirming their compliance with the requirements of Article 5 of the Construction Law Act (Journal of Laws No 207/2003, item 2016, as amended), i.e. confirm that those solutions are compliant with the requirements of technical and construction principles and provide meeting of the basic requirements by civil structures. These may also define the conditions for performance and acceptance of the technical solutions covered by them.

The products covered by Technical Recommendation may be marked with the below mark:



Technical Recommendation

RT ITB - XXXX/20YY

located on the product or label. The logo of the Building Research Institute may be black or blue.

The bases for starting the proceedings aimed at issuing of the **Technical Recommendation of the Building Research Institute** include:

- submitting of the application on the form of Application for issuing Technical Recommendation of the Building Research Institute together with the necessary attachments — the application may be issued by the product manufacturer (entity compiling the set of products) or a unit developing a repeatable technical solution
 - conclusion of the Agreement with the Building Research Institute
 - payment of fee for the preliminary examination of the application (**the fee amounts to PLN 2,000 + 23% VAT**).
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For costs of granting a Technical Recommendation of the Building Research Institute, please contact the Technical Assessment Department of the Building Research Institute.

Please be advised that the fee for the preliminary examination of the application is not subject to return in the case of discontinuation of the procedure aimed at granting of a Technical Recommendation of the Building Research Institute for reasons beyond control of the Building Research Institute.

In relation to the amendment of the VAT Tax Act (Journal of Laws of 23 November 2009, No 192, item 1504) effective as at 1 January 2010, additional obligations have been imposed on a taxpayer in relation to the nature and location of service provision.

The Taxpayer (Customer) not paying VAT in Poland is obliged to identify e.g. its tax status, location(s) of service (manufacture) provision and the purpose of the provided service, as well as the country of paying VAT. The Building Research Institute introduced the obligation to fill in the relevant statements. Lack of a statement signed by the Customer **with registered seat outside Poland** will result in charging the value added tax according to the rates applicable in Poland. Decision about the type of the submitted statement is made by the Taxpayer (Customer) who will be the taxpayer under the procedure. The relevant statement attached to the application for issuing, amending or extending the validity of the Technical Recommendation of the Building Research Institute is available in attachments below.

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