Application Form
APPLICATION
For ENVIRONMENTAL PRODUCT DECLARATION TYPE III (EPD)

1.1. APPLICANT
Company name and address: The Applicant is*
- Manufacturer (labeling the product with its name)
- Authorized Representative of the Manufacturer

1.2. PERSON AUTHORIZED TO MAINTAIN RELATIONS WITH ITB
Name, surname, position:
Address:
Phone: Fax: E-mail:

1.3. HAS THE COMPANY EMPLOYED A CONSULTANT/CONSULTING EXPERTS FOR ENVIRONMENTAL ASSESSMENT?
(if yes, please provide the name of consultant/consulting firm)

- yes
- no

2. PRODUCT
Name: Product variants:
Intended use of the product:
Reference document for the product:
- Standard No.:
- Technical Approval No.:

Application with attached documentation delivered by Applicant are sufficient

- yes
- no

........................................... date ................................................... ..........

signature and seal

3.1. MANUFACTURER (labelling the product with its name)
Name and address of the company of the Manufacturer:
Number of persons at Manufacturer’s company connected with FPC system:
Phone: Fax: E-mail:

3.2. MANUFACTURING SITES
Number of manufacturing plants:
Names and address of the Manufacturing Plants:
No. of manufacturing lines for the product referred to in item:
No. of people at each Plant, dealing with the FPC system:

The number of persons connected with FPC system refers to the personnel dealing with: supervision over FPC system, supplies, acceptance and storage of materials and raw materials for production, production preparation, manufacturing process, supervision over production machinery and equipment, supervision over control and measuring equipment, testing, conformity assessment and product labelling, issuance of Declaration of Conformity, storage of finished goods, transport and complaints

4. PERSON RESPONSIBLE
Name, surname, position:

* mark as appropriate
** delete as applicable
5. PARTY PLACING THE PRODUCT ON THE MARKET

Company name and address: The Party is:

- Manufacturer
- Authorised Representative of the Producer outside Poland

*In case of a foreign producer, when the product is to be labelled with B construction mark, the Party placing the product on the market is the authorised representative of the producer.

6. DOCUMENTS ATTACHED TO THE APPLICATION:

- Documents allow to identify the product (technical documentations, catalogues, schemes, description) **
- Any environmental claims or calculation on related product
- Documentation of the Factory Production Control system (delivery of the FPC system documentation is vital to initiate the certification process) **
- Reference document (in case when technical approval is reference document) **
- Type Testing Report (in case of the conformity assessment systems 1+ or 1) **
- A copy of Manufacturer’s Quality Management System Certificate (if the Manufacturer holds one)
- Documents confirming the running of business activities by the Manufacturer and/or Authorised Representative – dated no later than 3 months of issuing***
- Other (please specify):

** - documents above should be delivered to the ITB in version chosen: polish version, English version, german version, russian version
*** - documents above should be delivered to the ITB in version chosen: polish version, English version

7. I AM INTERESTED IN OBTAINING EPD IN

- Polish version
- English version

8. PARTY COVERING THE COSTS

Company name and address: Tax ID (NIP):

8. STATEMENT OF THE PARTY FILING THE APPLICATION

Applicant states that he has become acquainted with effective ITB regulations as to the EPD process, exercising supervision over the EPD and requirements for the process published on ITB website (www.itb.pl), and has acknowledged them.

9. OBLIGATION OF THE PARTY FILING THE APPLICATION

By virtue of filing this Application we undertake to:

- meet the requirements laid down in the effective legislation and the requirements of Instytut Techniki Budowlanej connected with the running of EPD process and exercising supervision over the EPD,
- make payments for EPD process and declaration supervision (therein make non-returnable prepayment during 7 days from the date of delivering this application), in compliance with the quotation specified in the currently effective price list

At the same time we authorise Instytut Techniki Budowlanej to issue an invoice without our countersignature.

........................................... date .................................................................
Manager/President (signature and seal)

* mark as appropriate
** delete as applicable